

**Minutes of the Regular Meeting
of the South Park Township**

Board of Supervisors

April 10, 2023

Pledge of Allegiance

Roll Call

Walt Sackinsky presiding. Board members Edward Snee and Brian Lucot were present. Also in attendance were Karen Fosbaugh, Township Manager; Chief Dennis McDonough; Tom Bonidie, Code Enforcement Officer; Aaron Laughlin, Director of Public Works; and Irv Firman, Solicitor.

Two or more members of the Board of Supervisors were together on the following occasions which were executive sessions, informational meetings, or Township-related events:

Monday, March 13, 2023 – After the regular meeting to discuss personnel issues.

Monday, March 27, 2023 – Discussion of potential litigation.

Thursday, March 30, 2023 – After the special meeting to discuss personnel issues.

Monday, April 10, 2023 – Prior to the regular meeting to discuss public safety issues.

PLEASE BE INFORMED THAT THE TOWNSHIP OF SOUTH PARK RECORDS ALL PUBLIC MEETINGS AS PART OF THE MEETING MINUTES PROCESS.

ANYONE SPEAKING THIS EVENING IS REQUESTED NOT TO REPEAT THE SAME POINTS ADDRESSED AT A PRIOR MEETING. RESIDENTS ARE REMINDED THAT THE BOARD OF SUPERVISORS IS REGULATED TO ADHERE TO EXISTING ORDINANCES.

THE AUDIENCE AGENDA WAS PLACED ONLINE FOR RESIDENTS WHO MAY WISH TO OFFER PUBLIC COMMENT OR ASK A QUESTION WHICH WILL BE ENTERED INTO THE RECORD AT THE MEETING THIS EVENING. COMMENTS/QUESTIONS WERE TO BE SUBMITTED NO LATER THAN 4:30 P.M. TODAY.

Mrs. Fosbaugh stated for the record that no comments or questions were submitted.

Call on the People	There were no public comments.
Action on Minutes	Motion by Mr. Snee, seconded by Mr. Lucot, to approve the minutes of the Regular Meeting of the Board of Supervisors held on March 13, 2023. All members voted aye. Motion carried.
Action on Minutes	Motion by Mr. Snee, seconded by Mr. Lucot, to approve the minutes of the special meeting held on March 30, 2023. All members voted aye. Motion carried.
Action on Invoices	Motion by Mr. Snee, seconded by Mr. Lucot, to approve the payment of invoices for the month of March, 2023. All members voted aye. Motion carried.
Action to Schedule Public Hearing – Ordinance No. 712 – Amending the Code of the Township of South Park – Removing Planned Residential Development (PRD) from the R-2 Zoning Classification	Motion by Mr. Snee, seconded by Mr. Lucot, to approve authorizing the advertisement of Ordinance No. 712 to amend Ordinance No. 556 (“Zoning Ordinance”) as amended, to remove Planned Residential Development (PRD) as a permitted land use in the R-2 Medium-Density, Single-Family Residential District, scheduling a Public Hearing for June 12, 2023, at 6:15 p.m., with action on said Ordinance anticipated to take place at the regular meeting of the Board of Supervisors immediately following. All members voted aye. Motion carried.
Action on Non-Exclusive License Agreement – 5012 Summit Drive – Alexander Lucas Cascioli & Alexis Cascioli	Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Non-Exclusive License Agreement by and between the Township of South Park (Grantor) and Alexander Lucas Cascioli & Alexis Cascioli (Grantees), to permit the construction of a four and one-half foot (4.5’) aluminum fence over a public utility easement located on Lot No. 2 of the Summit Station Phase 1 Subdivision, Lot & Block No. 887-S-66, being 5012 Summit Drive, as recommended by the Director of Public Works, and further authorizing the appropriate Township officials to execute said Agreement. The Grantees understand and acknowledge that by executing the Agreement, they agree that South Park Township has the right to access the easement for repair and/or maintenance purposes. The Grantees further understand and acknowledge that access to the easement by South Park Township may necessitate the removal of the encroachment by the Grantees at their cost, and that South Park Township will not be responsible for any and all repairs, damages or replacement of said encroachment. All members voted aye. Motion carried.

**Action on Minor
Subdivision –
Mendip Drive Plan
of Lots – Mendip
Drive and Barnsley
Drive – Villas of
South Park**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve granting preliminary and final approval for a minor subdivision identified as the Mendip Drive Plan of Lots as submitted by the developer, Villas of South Park, LP, to be located at the intersection of Mendip Drive and Barnsley Drive, as recommended by the Planning Commission, Township Engineer and Township Planning Consultant. All members voted aye. Motion carried.

**Action on Non-
Exclusive License
Agreement – 3080
Amy Drive –
Dorothy Jury**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Non-Exclusive License Agreement by and between the Township of South Park (Grantor) and Dorothy Jury (Grantee), to permit the construction of a six-foot (6') fence over a sanitary sewer easement and a public utility easement located on Lot No. 146 of the Piney Forks Village Plan No. 1 Subdivision, Lot & Block No. 1008-D-196, being 3080 Amy Drive, as recommended by the Director of Public Works, and further authorizing the appropriate Township officials to execute said Agreement. The Grantee understands and acknowledges that by executing the Agreement, she agrees that South Park Township has the right to access the easement for repair and/or maintenance purposes. The Grantee further understands and acknowledges that access to the easement by South Park Township may necessitate the removal of the encroachment by the Grantee at her cost, and that South Park Township will not be responsible for any and all repairs, damages or replacement of said encroachment. All members voted aye. Motion carried.

**Action on Collective
Bargaining
Agreement –
Teamsters Local
Union No. 205 –
Public Works
Department and
South Park
Township**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Agreement by and between Teamsters Local Union No. 205 Representing South Park Township Public Works Employees, and South Park Township, which defines the terms and conditions of employment with South Park Township for the period being January 1, 2023 through December 31, 2026, and further authorizing the appropriate Township officials to execute said Agreement. All members voted aye. Motion carried.

**Action to Ratify
Employment – Part-
Time Administrative
Clerk – Karen
Markowitz**

Motion by Mr. Snee, seconded by Mr. Lucot, to ratify the employment of Karen Markowitz, Broad Street, as a part-time Administrative Clerk with South Park Township, at the rate of \$15.76 per hour, retroactive to April 10, 2023. All members voted aye. Motion carried.

**Action to Ratify
Employment – Part-
Time Administrative
Library Assistant –
Valerie Morrow**

Motion by Mr. Snee, seconded by Mr. Lucot, to ratify the employment of Valerie Morrow, Norrington Drive, as a part-time Administrative Library Assistant with South Park Township, at the rate of \$12.00 per hour, retroactive to March 18, 2023. All members voted aye. Motion carried.

Action on Resolution No. 4-23 Motion by Mr. Snee, seconded by Mr. Lucot, to approve Resolution No. 4-23: A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, APPROVING THAT THE ACQUISITION AND SUBSEQUENT DISPOSITION OF A PARCEL OF PROPERTY KNOWN AS BLOCK AND LOT NUMBER 887-K-147, LOCATED AT 6352 HELEN STREET, WOULD BE IN ACCORD WITH THE COMPREHENSIVE PLAN OF THE MUNICIPALITY. All members voted aye. Motion carried.

Action to Schedule Public Meeting – EQT Gas Lease – Properties Owned by South Park Township Motion by Mr. Snee, seconded by Mr. Lucot, to approve scheduling a Public Meeting on May 8, 2023, at 6:00 p.m., to address leasing the natural gas rights to EQT with regard to the property owned by South Park Township. All members voted aye. Motion carried.

Action on Resolution No. 5-23 Motion by Mr. Lucot, seconded by Mr. Sackinsky, to approve Resolution No. 5-23: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, AMENDING THE MASTER FEE SCHEDULE, AS AUTHORIZED BY ORDINANCE NO. 466 OF THE CODE OF THE TOWNSHIP OF SOUTH PARK, FOR FEES RELATED TO INSPECTION SERVICES. All members voted aye. Motion carried.

Action on Resolution No. 6-23 Motion by Mr. Lucot, seconded by Mr. Sackinsky, to approve Resolution NO. 6-23: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, DECLARING APRIL 10-14, 2023, AS LOCAL GOVERNMENT WEEK. All members voted aye. Motion carried.

Action on MS4 Report – March, 2023 Mrs. Fosbaugh explained that following is the MS4 report for March dated April 10, 2023. MS4 is the acronym for Municipal Separate Storm Sewer System, which is a mandate throughout Pennsylvania from the Department of Environmental Protection (DEP). These are a series of tasks that municipalities must adhere to in order to conform with the preservation of the freshwater system.

1. The part-time litter collection employee continued with his duties on Township streets to prevent trash from impacting the function of the stormwater inlets.
2. The Public Works Department rebuilt one inlet in March.
3. The Public Works Department raised one manhole in March.
4. The 2023 Maintenance Schedule for the Flusher Truck and Sewer Camera has been distributed to the participating South Hills Council

Governments (SHACOG) community. The Township utilizes the Flusher Truck five (5) times per year and the Camera Truck four (4) times per year.

5. Jet Jack, Inc., the successful contractor for the 2023 Township Wide Sanitary Sewer Program, completed the lining component of the project. The remaining issue is property restoration, which will be completed as weather permits.

6. The storm sewer line and rock channel the Public Works Department is working on in the vicinity of Wilson Road is 50% completed. The remainder of the project, which involves the stabilization of the adjacent stream bank, will commence next week.

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the MS4 Report for the month of March, 2023. All members voted aye. Motion carried.

Police Chief's Report The Police Chief's Report for March, 2023:

Calls for Service	696
Arrests	7
Traffic Citations	21
Warnings Issued	63
Reportable Accidents	1
Non-Reportable Accidents	4
Fire Calls	7
Emergency Medical Assists to Tri-Community EMS	72
Deer Struck by Vehicles	2

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Police Chief's report for the month of March, 2023. All members voted aye. Motion carried.

Supervisors' Comments

Mr. Lucot – Mr. Lucot thanked everyone for attending. He expressed his appreciation to Mrs. Fosbaugh and the Recreation Department for the Easter Party held on Saturday, April 1st. Mr. Lucot commented that he is looking forward to swearing in another new officer, Luke Lloyd, this evening.

Mr. Snee – Mr. Snee thanked Chief McDonough for the traffic details done on Downing Street and Wood Street, and the bus stop on Library Road near St. Joan of Arc, as well as the traffic detail relative to excess speeding and stop sign violations at Sebolt Road and Ajay Drive. He expressed his appreciation to Mrs. Fosbaugh and the Recreation Department for a successful Easter party.

Mr. Sackinsky – Mr. Sackinsky thanked Mrs. Fosbaugh for her role as the Easter Bunny during the Easter party. He also expressed his gratitude to the Recreation Board.

Recess

Motion by Mr. Snee, seconded by Mr. Lucot, to recess until the arrival of Luke Lloyd to be sworn in as a new Township police officer.

Time: 7:18 p.m.

Action on Hiring of Full-time Police Officer – Luke Lloyd

Motion by Mr. Snee, seconded by Mr. Lucot, to approve taking the appropriate action to hire Luke Lloyd as a full-time police officer with the South Park Township Police Department, with an effective date of employment being April 11, 2023, and a probationary period of eighteen (18) months, contingent upon the successful completion of physical and psychological examinations by Township selected physicians. All members voted aye. Motion carried.

OATH OF OFFICE

The Oath of Office was administered by Chairman Walt Sackinsky to the newly appointed police officer, Luke Lloyd, and the appropriate documents were executed. Afterward, pictures were taken.

Adjournment

Motion by Mr. Snee, seconded by Mr. Lucot, to adjourn the meeting. All members voted aye. Motion carried.

Time: 7:59 p.m.